Checking mandatory rights:

- Log onto the State of Connecticut, Online Employment Center at https://jobapscloud.com/ct

- Select the ‘My Applications’ link (in the gray box at the top of the page)

- Enter your JobAps User ID and Password and click Retrieve Application (your personal status board will launch)

- Scroll down to the header ‘Submitted and Unfinished Applications’

- Under the Job Title/Bulletin Number (1st column), locate any Job Number starting with MAND (mandatory rights). The naming convention will be: MAND-job class code-F

- Under the Status/Disposition (4th column), select the link titled View Approved Rights where you can see the specific right you have to that job class title