

THE COUNTY OF PLACER, CALIFORNIA IS SEEKING A HIGHLY SKILLED  
PROFESSIONAL FOR THE UNCLASSIFIED/AT-WILL POSITION OF

HEALTH & HUMAN SERVICES

# ASSISTANT PROGRAM DIRECTOR

**ANNUAL BASE SALARY**

**\$143,228 – 178,880**

- Plus a comprehensive benefits package
- Starting salary is dependent upon qualifications and experience



**TO APPLY FOR THIS EXCELLENT CAREER OPPORTUNITY**  
please submit an application via the Placer County website  
[www.jobsatplacercounty.com](http://www.jobsatplacercounty.com).

## THE OPPORTUNITY

This is an extraordinary career opportunity to join a progressive and innovative County located in scenic Northern California. Placer County is an award-winning organization and a noted leader in the field of health and human services. The County seeks to attract highly qualified candidates for consideration that bring credibility, passion, and an innovative approach to the delivery of services to the community.

The consolidated Department of Health and Human Services (HHS) is a mission-driven organization responsible for a broad range of programs and services, including public health, behavioral health, environmental health, social services, human services, veteran services, animal services, and housing. HHS consists of six divisions, including Administrative Services, Adult System of Care, Children's System of Care, Human Services, Public Health, and Environmental Health/Animal Services. These divisions work together to build health and wellbeing in Placer County as leaders, innovators, and partners with our community to strengthen, support, and protect all who live here.

The successful candidate will have the exciting opportunity to work closely with the Deputy Director of HHS – Human Services to lead a team committed to the delivery of services to support the department and its operating divisions. The HHS operating budget for FY 2025/26 is approximately \$325 million with 811 positions, 249 of which are allocated to Human Services.

## THE POSITION

The HHS Assistant Program Director - Human Services is an unclassified management position that reports directly to the Deputy Director of HHS – Human Services. Consistent with HHS mission and goals, this position assists with the leadership and management of HHS Human Services with responsibility for overseeing department-wide fiscal, administrative, and business management functions, including:

- Assisting with planning, integrating, organizing, and directing the day-to-day operations of the division;
- Recommending priorities for division resource allocations;
- Exercising direct and/or indirect supervision of management, supervisory, professional, technical, and clerical personnel;
- Serving as a key member of the division's management team and a proactive and positive member of the leadership team;
- Excelling in customer service to the division's internal and external service customers;
- Evaluating and recommending fiscal improvements for the department, including assisting with overseeing the annual \$303.3 million HHS budget process;
- Promoting continuous quality management initiatives and recommending streamlined and effective administrative and operations support systems;
- Exercising authority as a member of the division's policy-making team to assure program regulations, personnel rules, and that fiscal policies and procedures are implemented and followed; and
- Serving as Acting Deputy Director of HHS – Human Services in the absence of the Deputy Director of HHS - Human Services.

The successful candidate for this position will demonstrate the experience necessary to forge and maintain effective working relationships and partnerships with HHS Human Services staff members, other HHS Divisions, County Executive Office, Board of Supervisors, Auditor-Controller's Office, community partner organizations, and other County departments.

## MINIMUM QUALIFICATIONS

Candidates will need to possess the following background/qualifications:

### EXPERIENCE

A minimum of five (5) years of increasingly responsible experience in a public health, environmental health, and/or human service agency, including at least three (3) years of administrative and management responsibility.

### EDUCATION

Equivalent to a bachelor's degree from an accredited college or university with major course work in business or public administration, public health, health science, sociology, psychology, counseling, behavioral sciences, or a related field.



## COMPENSATION AND BENEFITS

The annual base salary range for this unclassified management position is \$143,228.80 - \$178,880.00 with an additional 3.5% general wage increase effective June 13, 2026. In addition, Placer County offers an attractive benefits package as described below:

### ANNUAL LEAVE

The County provides 100 hours of management leave to be used as time off or cashed out, 12 paid days of sick leave, and 14 paid holidays per year (two of which are floating holidays). Vacation is accrued beginning at 10 days and increasing to a maximum of 25 days per year with 19 years of service.

### CAFETERIA PLAN

The County provides \$5,000 per calendar year to be taken in cash, deposited in a medical spending account, dependent care spending account, or a sponsored 401(k) plan.

### DEFERRED COMPENSATION

Voluntary pretax and Roth 401(k) and 457(b) plans are available through payroll deductions. The County will match one dollar for every two dollars in employee contributions made to a 401(k) account up to a maximum employer contribution of \$5,000 per employee per calendar year.

### LIFE INSURANCE

The County provides life insurance of \$50,000 and an AD&D policy of \$10,000.

### HEALTH, DENTAL, AND VISION INSURANCE

The County offers a choice of health insurance plans provided through CalPERS, with the County paying 80% of the selected plan's total premium. The County pays for employee dental and vision insurance (dependent coverage is available at employee's expense).

### RETIREE MEDICAL

Employees receive 50% of the County medical contribution upon retirement with ten years of CalPERS service credit, including five years of Placer County service. Employees receive an additional 5% of the County medical contribution for each additional year of service up to 20 years.

### RETIREMENT PLANS

Employees are covered by Social Security and the California Public Employees' Retirement System (CalPERS).

ANNUAL SALARY & BENEFITS*	STEP 1	STEP 10
ANNUAL SALARY	\$143,229	\$178,880
MANAGEMENT LEAVE CASH OUT (100 HOURS ANNUALLY)	\$6,886	\$8,600
CAFETERIA PLAN	\$5,000	\$5,000
401(K) EMPLOYER MATCH ANNUAL MAXIMUM	\$5,000	\$5,000
TOTAL ESTIMATED BENEFITS	\$91,195	\$103,658
TOTAL ESTIMATED ANNUAL SALARY & BENEFITS	\$251,310	\$301,138
NET TOTAL ESTIMATED ANNUAL SALARY & BENEFITS (LESS EMPLOYEE COST)	\$225,818	\$272,794

\*excludes mandatory payroll taxes

For a more detailed listing of Management benefits, [click here](#).



## VIBRANT COMMUNITIES WITH EXTRAORDINARY POTENTIAL

Placer County is an extraordinary community characterized by a healthy and diverse economy, an attractive business environment, and residents who benefit from high-quality educational, safety, and healthcare infrastructure in addition to a wide variety of outstanding recreational opportunities. The government center of Placer County is located in Auburn and is well-positioned 30 miles northeast of Sacramento, the State capital. The total population is approximately 432,026 in unincorporated and incorporated areas of the County combined (Auburn, Colfax, Lincoln, Loomis, Rocklin, and Roseville), including areas of the Sierra Nevada region, the foothills of Auburn, the historic Gold Country, and North Lake Tahoe. Encompassing 1,506 square miles, Placer County is part of the greater Sacramento region, including El Dorado, Sacramento, Sutter, Yolo, Nevada, and Yuba counties. Lake Tahoe, nature's crown jewel of the Sierras, is a short 90-minute drive from the western-most points of the County.

## EMPLOYER OF CHOICE AND COUNTY GOVERNANCE

Placer County is consistently ranked first for its quality of life and is one of the healthiest counties in California. Home to Sierra College and Jessup University, with plans for two additional universities to be developed in the western part of the County, Placer also offers a variety of exceptional outdoor recreation opportunities and scenic open spaces. A wide range of housing options exist in the County including multi-family, small lot suburban and urban residential neighborhoods, ranchettes, larger rural residential properties, and extensive farmlands with a mix of farming and ranching opportunities. Outdoor recreation activities in Placer County are abundant all year long, from hiking and biking to horseback riding, rafting, snowshoeing, and skiing. Placer County has a strong heritage as part of California's Gold Country and is considered the Gateway to the Sierra.

The County is governed by a five-member Board of Supervisors elected to four-year terms by voters within their respective districts. Six County officials elected at-large are responsible to the Board on budgetary and operational issues. The remaining majority of department heads are appointed. Placer County is stable financially due to fiscally prudent decision-making and effective policy setting over the past few decades. Given this stability, the County has been able to achieve its mission to provide responsive, efficient, and effective public services in keeping with its budget and financial policies. The County's budget for FY 2025/26 is \$1.37 billion with a current staff of approximately 2,800 funded positions.

**FOR MORE INFORMATION ABOUT PLACER COUNTY, PLEASE VISIT [WWW.PLACER.CA.GOV](http://WWW.PLACER.CA.GOV)**



Placer County is located north of the capital city of Sacramento and is conveniently near two major airports: Sacramento International Airport and Reno-Tahoe International Airport



### ECONOMICALLY STRONG COUNTY

Median household income of \$116,833 and median home value of \$716,392



Placer County has good student-teacher ratios, high graduation rates, and exceptional test scores



### TOP 10

### PLACES TO RAISE A FAMILY IN CALIFORNIA

Placer County reached number 7 out of 58 in 2026



### 57.9%

### RESIDENTS HAVE AN ASSOCIATE'S DEGREE OR HIGHER

### THE PLACER COUNTY REGION OFFERS A WONDERLAND WITH FOUR DIVERSE SEASONS TO ENJOY THE OUTDOORS



### 432,026

### TOTAL POPULATION



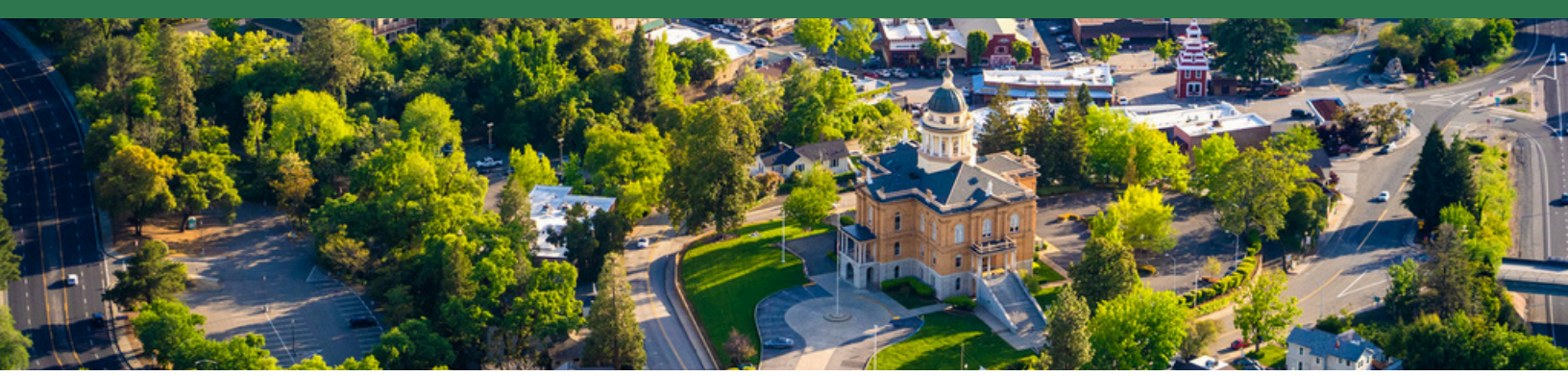
Placer County ranked highly in longevity, quality of life, social behaviors, and access to clinical care



### 43.1

### MEDIAN AGE

Data from ESRI February 2026



## SELECTION PROCESS

To apply for this excellent career opportunity, please submit an application online using the Placer County jobs website [www.JobsAtPlacerCounty.com](http://www.JobsAtPlacerCounty.com).

Appointment to this position will be contingent upon successful completion of a post-offer, pre-employment background investigation, including a Livescan fingerprint clearance, and medical examination.

An application screening will be conducted to select a reasonable number of the best-qualified candidates who will be invited to a panel interview to assess their education, experience, and personal qualifications.

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**Thank you for your interest in employment with Placer County.** Placer County is an equal opportunity employer and is committed to an active nondiscrimination program. It is the stated policy of Placer County that unlawful harassment, discrimination, and retaliation are prohibited and that all employees, applicants, agents, contractors, and interns/volunteers shall receive equal consideration and treatment. All terms and conditions of employment, including but not limited to recruitment, hiring, transfer, and promotion will be based on the qualifications of the individual for the positions being filled regardless of the following characteristics: gender (including gender identity and expression), sexual orientation, race (including traits associated with race, which include, but are not limited to, hair texture and protective hairstyles such as braids, locks, and twists), color, ancestry, religion (including creed and belief), national origin, citizenship, primary language, immigration status, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics/information), age (40 or over), marital status, military and/or veteran status, sex (including parental status, pregnancy, childbirth, breastfeeding, and related medical conditions), reproductive health decision making, the person's use of cannabis off the job and away from the workplace, political orientation, or any other classification protected by federal, state, or local law or any combination of two or more characteristics stated herein. Please contact the Human Resources Department at least 5 working days before a scheduled examination if you require accommodation in the examination process. Medical disability verification may be required prior to accommodation.



*Placer County is an equal opportunity employer and is committed to an active nondiscrimination program.*

**HUMAN RESOURCES DEPARTMENT**  
**Equal Opportunity Employer**  
145 Fulweiler Avenue, Suite 200  
Auburn CA 95603

(530) 889-4060  
[www.JobsAtPlacerCounty.com](http://www.JobsAtPlacerCounty.com)