

The County of Placer, California

Is seeking a highly skilled professional for the position of

DEPUTY DIRECTOR OF ENGINEERING & SURVEYING **(Engineering & Surveying Division - Auburn)**

Unclassified/At-Will Position





THE OPPORTUNITY

This is an outstanding career opportunity to lead the Engineering & Surveying Division of the Placer County Community Development Resource Agency (CDRA) and play a key role in the County's future. Reporting to the CDRA Director, this position is responsible for managing and directing the operations of the Engineering & Surveying Division and overseeing and coordinating internal management of the division under the general direction of the Community Development Resource Agency Director.

VIBRANT COMMUNITIES WITH EXTRAORDINARY POTENTIAL

Placer County is an extraordinary community characterized by a healthy and diverse economy, attractive business environment, and residents who benefit from high quality educational, safety, and healthcare infrastructure, in addition to a wide variety of outstanding recreational opportunities. The government center of Placer County is located in Auburn and is well-positioned 30

miles northeast of Sacramento, the State capital. The total population is approximately 386,000 in both the unincorporated and incorporated (Auburn, Colfax, Lincoln, Loomis, Rocklin, and Roseville) areas of the County. Encompassing 1,506 square miles, Placer County is part of the greater Sacramento region, which also includes the counties of El Dorado, Sacramento, Sutter, Yolo, Nevada, and Yuba. Lake Tahoe, nature's crown jewel of the Sierra, is a short 90-minute drive from the western-most points of the county.

EMPLOYER OF CHOICE & QUALITY OF LIFE

Meeting and exceeding community service demands requires a high-quality workforce that works collaboratively with its many partners and embraces innovative approaches. Placer County leadership is dedicated to supporting a high-performing workforce with a customer focus and commitment to continuous improvement.

Placer County is consistently ranked first for its quality of life and is in the top healthiest counties in California. Home to Sierra College and William Jessup University, with plans for two additional universities to develop in the western part of the County, Placer also offers a variety of exceptional outdoor recreation opportunities and scenic open spaces. A wide range of housing options exist in the County including multi-family, small lot suburban and urban residential projects, ranchettes, larger rural residential properties, and extensive farmlands with a mix of farming and ranching opportunities.

Outdoor recreation activities in Placer County are abundant all year long, from hiking and biking to horseback riding, rafting on rivers, snowshoeing, and skiing. Placer County has a strong heritage as part of California's Gold Country and is considered the Gateway to the Sierra.

COUNTY GOVERNANCE AND ORGANIZATION STRUCTURE

The County is governed by a five-member Board of Supervisors elected to four-year terms by voters within their respective districts. Six County officials elected at-large (Assessor, Auditor-Controller, County Clerk-Recorder- Registrar of Voters, District Attorney, Treasurer-Tax Collector, and Sheriff-Coroner-Marshal) are responsible to the Board on budgetary and operational issues; and the non-elected department heads report to the County Executive Officer. Placer County is stable financially due to fiscally prudent decision-making and effective policy setting over the past few decades. Given this stability, the County has been able to achieve its mission to provide responsive, efficient, and effective public services in keeping with its budget and financial policies. The County's budget for FY 2022/23 is approximately \$1.22 billion with a staff of around 2,700.

THE POSITION

The Deputy Director of Engineering & Surveying (Auburn) will provide management of the daily operations of the Engineering & Surveying Division under the general direction of the Community Development Resource Agency Director and will perform numerous functions, including but not limited to:

- Plan, organize, and direct engineering and surveying activities and operations; confer with the Agency Director regarding policies and major operating procedures; review, evaluate, and recommend change; work with and assist subordinates with problems and recommend course of action.
- Develop and implement the Engineering and Surveying Division's work plans; assign work activities, projects, and programs; monitor workflow; review and evaluate work products, methods, and procedures.
- Prepare the Engineering and Surveying Division budget; assist in budget implementation; participate in the forecast of funds needed for staffing, equipment, materials and supplies; administer the approved budget.
- Develop and sustain professional partnerships with stakeholders, governing boards, community members, elected officials, advocacy groups, the public, and the media.

The incumbent will also provide highly complex staff assistance to the Community Development Resource Agency Director. Typical management level duties and responsibilities for this position include:

- Assist in developing objectives; assist in the development and implementation of policies and procedures.
- Recommend the appointment of personnel; provide and coordinate staff training; write performance evaluations;

work with employees to correct deficiencies; implement disciplinary procedures as needed; maintain high performance standards necessary for the efficient and professional operation of the division.

- Represent the division to outside agencies and organizations; participate in the outside community and professional groups and committees; provide ongoing technical assistance, as necessary.

THE IDEAL CANDIDATE

The ideal candidate for this position will possess excellent interpersonal skills, will demonstrate a flexible and collaborative management style, will be a strategic thinker, and will work as a key member of the Placer County management team. The individual selected to fill this position must be a confident and experienced professional with a reputation for high standards of ethical conduct and will need to be able to foster a work environment that encourages internal and external stakeholder trust.

The ideal candidate will be skilled at coordinating multiple assignments to meet mandates, service needs, or program objectives and will regularly handle complex projects requiring expertise, sensitivity, and independent judgment while upholding a high level of commitment to customer service.

QUALIFICATIONS

Candidates will need to possess the following background/qualifications:

Experience: At least six years of increasingly responsible experience in surveying or land development engineering, including two years of management or supervisory responsibility.

Education: The equivalent to a bachelor's degree from an accredited college or university with major course work in civil engineering or a related field. Additional training in management is highly desirable.

License: Possession of a current license as a Professional Civil Engineer authorized to practice engineering in California.

COMPENSATION AND BENEFITS

The annual salary range for this position is \$139,256 - \$173,929 (starting salary is dependent upon qualifications and experience). Placer County offers an attractive benefits package, including:

- Annual Leave: The County provides management employees 100 hours of management leave to be used as time off or paid in cash. Employees also receive fourteen paid holidays per year (two of which are floating holidays) and accrue 10 – 25 days of vacation annually based on years of service.
- Cafeteria Plan: The County provides \$5,000 per calendar year to be taken in cash, deposited in a medical spending account, dependent care spending account, or a sponsored 401(k) plan.
- Health, Dental, and Vision Insurance: Choice of health insurance plans provided through CalPERS with the County paying 80% of the selected plan's total premium. The County pays for employee dental and vision insurance; dependent coverage is available at employee's expense.
- Life Insurance: County provided life insurance of \$50,000 and an accident policy of \$10,000.
- Retirement Plans: The County participates in Social Security and the California Public Employees' Retirement System (CalPERS).

TO BE CONSIDERED

To apply for this excellent career opportunity, please submit a cover letter, a resume, and an application via the Placer County website www.placer.ca.gov/jobs. This position will remain open until filled. Appointment to this position will be contingent upon successful completion of a post-offer, pre-employment physical examination and a background investigation, including a Livescan fingerprint clearance. Placer County is an equal opportunity employer and is committed to an active nondiscrimination program.

