

THE COUNTY OF PLACER, CALIFORNIA, IS SEEKING A
HIGHLY SKILLED PROFESSIONAL FOR THE POSITION OF

CAPITAL IMPROVEMENTS MANAGER

FACILITIES MANAGEMENT

ANNUAL BASE SALARY

\$134,305 - \$167,772

- Plus a comprehensive benefits package
- Starting salary is dependent upon qualifications and experience



TO APPLY FOR THIS EXCELLENT CAREER OPPORTUNITY,
please submit an application via the County's website at
jobsatplacercounty.com. Applications due by the final filing deadline.



THE POSITION

This position offers a unique opportunity to play a key role in shaping the future of our rapidly expanding County, stretching from the Sierra foothills in the west to Lake Tahoe in the east. Your expertise will directly contribute to the continued success of the Facilities Management Department. If you are a forward-thinking professional with strong expertise in the field, we invite you to join our team and make a significant impact.

The Capital Improvements Manager plans, organizes, directs, and manages the major architectural and capital facilities activities of the Capital Improvements Division within Facilities Management. This position also performs higher-level project management duties for a variety of capital improvement projects and is responsible for overseeing two (2) Senior Architects and providing second-line management to their subordinate staff.

Key duties include:

- Develop and implement Division goals, objectives, policies, and procedures.
- Plan, organize, direct, and drive Capital Improvements Division activities, including the planning, design, and construction of capital improvement projects.
- Direct, oversee, and participate in the development of the Capital Improvements Division work plan; assign work activities, projects, and programs; monitor work flow and project schedules; and review and evaluate work products, methods, and procedures.
- Build and maintain a positive Division work environment and provide regular opportunities for team building, collaboration, and celebrating accomplishments; empower and mentor staff and actively identify professional growth opportunities.
- Prepare staff reports and presentations; represent the Division to the Board of Supervisors, County departments, and other jurisdictional commissions, councils, agencies, and organizations.

MINIMUM QUALIFICATIONS

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

EXPERIENCE

Five (5) years of increasingly responsible experience in capital improvements management or comparable architectural experience, including two (2) years at the supervisory level.

TRAINING

Equivalent to a bachelor's degree from an accredited college or university with major course work in architecture, civil engineering, construction management, or a related field.

THE IDEAL CANDIDATE

The ideal candidate will be a highly accomplished and seasoned professional with outstanding expertise in public facilities and capital improvement project management. They will possess a deep and comprehensive understanding of architectural and engineering principles, as well as principles and practices of excellent leadership, motivation, team building, and staff supervision. Exceptional skills in representing the Facilities Management Department to the public, other County departments, external agencies, key stakeholders, and the County's Board of Supervisors are paramount.

We hope that you will consider joining our Placer County team at an exciting time as we tackle expansion, growth, and continued opportunities for change over time. We look forward to reviewing your qualifications for this key role to help Placer County remain the best place to live, work, and play!



COMPENSATION AND BENEFITS

The annual base salary range for this management position is \$134,305 - \$167,772. The starting salary is dependent upon qualifications and experience. In addition, Placer County offers an attractive benefits package as described below:

ANNUAL LEAVE

The County provides up to 100 hours of management leave annually to be used as time off or cashed out, 12 paid days of sick leave, and 14 paid holidays per year (two of which are floating holidays). Vacation is accrued beginning at 10 days per year and increasing to a maximum of 25 days per year with 20 years of service.

CAFETERIA PLAN

The County provides \$5,000 per calendar year to be taken in cash, deposited in a medical spending account, dependent care spending account, or a sponsored 401(k) plan.

DEFERRED COMPENSATION

Voluntary 401(k) and 457(b) plans are available through payroll deductions. The County will match one dollar for every two dollars in employee contributions made to a 401(k) account up to a maximum employer contribution of \$1,500 per employee per calendar year.

LIFE INSURANCE

The County provides life insurance of \$50,000 and an AD&D policy of \$10,000.

HEALTH, DENTAL, AND VISION INSURANCE

The County offers a choice of health insurance plans provided through CalPERS, with the County paying 80% of the selected plan's total premium. The County pays for employee dental and vision insurance (dependent coverage is available at employee's expense).

RETIREE MEDICAL

Employees receive 50% of the County medical contribution upon retirement with ten years of CalPERS service credit, including five years of Placer County service. Employees receive an additional 5% of the County medical contribution for each additional year of service up to 20 years.

RETIREMENT PLANS

Employees are covered by Social Security and the California Public Employees' Retirement System (CalPERS).

ANNUAL SALARY & BENEFITS	STEP 1	STEP 10
ANNUAL SALARY	\$134,305*	\$167,772*
MANAGEMENT LEAVE CASH OUT (100 HOURS ANNUALLY)	\$6,457	\$8,066
CAFETERIA PLAN	\$5,000	\$5,000
401(K) EMPLOYER MATCH ANNUAL MAXIMUM	\$1,500	\$1,500
TOTAL ESTIMATED BENEFITS	\$86,246	\$98,167
TOTAL ESTIMATED ANNUAL SALARY & BENEFITS	\$233,508	\$280,505
NET TOTAL ESTIMATED ANNUAL SALARY & BENEFITS (LESS EMPLOYEE COST)	\$206,749	\$253,746

For a more detailed listing of Management benefits, [click here](#).

*The starting salary is dependent on qualifications and experience.



VIBRANT COMMUNITIES WITH EXTRAORDINARY POTENTIAL

Placer County is an extraordinary community characterized by a healthy and diverse economy, an attractive business environment, and residents who benefit from high-quality educational, safety, and healthcare infrastructure in addition to a wide variety of outstanding recreational opportunities. The government center of Placer County is located in Auburn and is well-positioned 30 miles northeast of Sacramento, the State capital. The total population is approximately 427,661 in unincorporated and incorporated areas of the County combined (Auburn, Colfax, Lincoln, Loomis, Rocklin, and Roseville), including areas of the Sierra Nevada region, the foothills of Auburn, the historic Gold Country, and North Lake Tahoe. Encompassing 1,506 square miles, Placer County is part of the greater Sacramento region, including El Dorado, Sacramento, Sutter, Yolo, Nevada, and Yuba counties. Lake Tahoe, nature's crown jewel of the Sierras, is a short 90-minute drive from the western-most points of the County.

EMPLOYER OF CHOICE AND COUNTY GOVERNANCE

Placer County is consistently ranked first for its quality of life and is one of the healthiest counties in California. Home to Sierra College and Jessup University, with plans for two additional universities to be developed in the western part of the County, Placer also offers a variety of exceptional outdoor recreation opportunities and scenic open spaces. A wide range of housing options exist in the County including multi-family, small lot suburban and urban residential projects, ranchettes, larger rural residential properties, and extensive farmlands with a mix of farming and ranching opportunities. Outdoor recreation activities in Placer County are abundant all year long, from hiking and biking to horseback riding, rafting, snowshoeing, and skiing. Placer County has a strong heritage as part of California's Gold Country and is considered the Gateway to the Sierra.

The County is governed by a five-member Board of Supervisors elected to four-year terms by voters within their respective districts. Six County officials elected at-large are responsible to the Board on budgetary and operational issues. The remaining majority of department heads are appointed and work at the pleasure of the County Executive Officer. Placer County is stable financially due to fiscally prudent decision-making and effective policy setting over the past few decades. Given this stability, the County has been able to achieve its mission to provide responsive, efficient, and effective public services in keeping with its budget and financial policies. The County's budget for FY 2024/25 is \$1.23 billion with a current staff of approximately 2,800 funded positions.

**FOR MORE INFORMATION ABOUT PLACER
COUNTY, PLEASE VISIT WWW.PLACER.CA.GOV**



Placer County is located north of the capital city of Sacramento and is conveniently near two major airports: Sacramento International Airport and Reno-Tahoe International Airport



ECONOMICALLY STRONG COUNTY

Median household income of \$112,097 and median home value of \$707,142



Placer County has good student-teacher ratios, high graduation rates, and exceptional test scores



TOP 10

PLACES TO RAISE A FAMILY IN CALIFORNIA

Placer County reached number 7 out of 58 in 2023



57.2%

RESIDENTS HAVE AN ASSOCIATE'S DEGREE OR HIGHER

THE PLACER COUNTY REGION OFFERS A WONDERLAND WITH FOUR DIVERSE SEASONS TO ENJOY THE OUTDOORS



427,661

TOTAL POPULATION

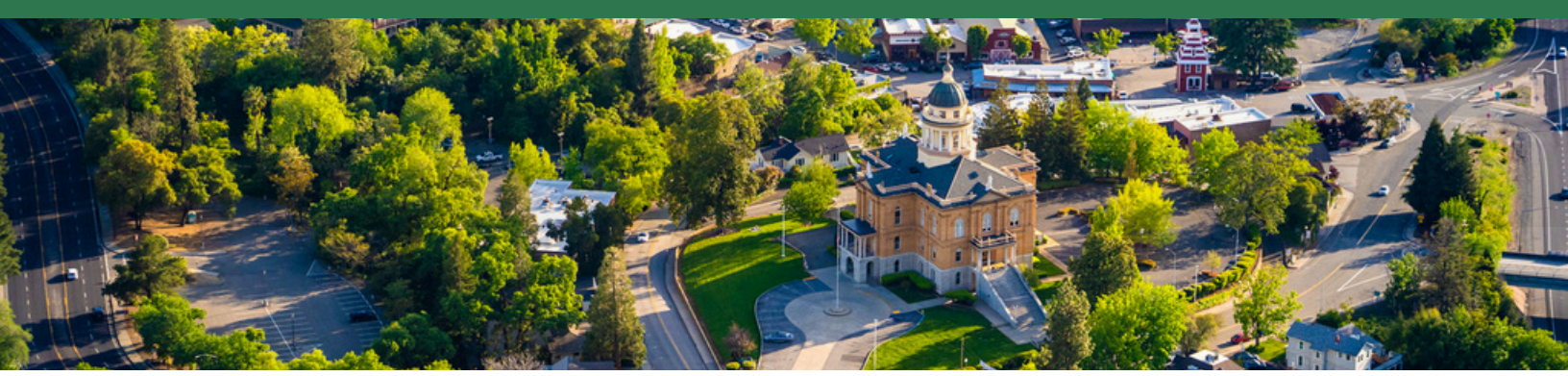


Placer County ranked highly in longevity, quality of life, social behaviors, and access to clinical care



42.8

MEDIAN AGE



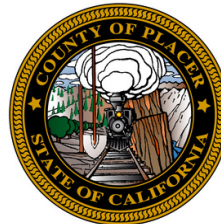
SELECTION PROCESS

To apply for this excellent career opportunity, please submit a cover letter, resume, and an application via the Placer County website www.jobsatplacercounty.com. Applications must be received by the posted final filing deadline.

Appointment to this position will be contingent upon successful completion of a post-offer, pre-employment physical examination, and a background investigation, including a Livescan fingerprint clearance.

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Thank you for your interest in employment with Placer County. Placer County is an equal opportunity employer and is committed to an active nondiscrimination program. It is the stated policy of Placer County that unlawful harassment, discrimination, and retaliation are prohibited and that all employees, applicants, agents, contractors, and interns/volunteers shall receive equal consideration and treatment. All terms and conditions of employment, including but not limited to recruitment, hiring, transfer, and promotion will be based on the qualifications of the individual for the positions being filled regardless of the following characteristics: gender (including gender identity and expression), sexual orientation, race (including traits associated with race, which include, but are not limited to, hair texture and protective hairstyles such as braids, locks, and twists), color, ancestry, religion (including creed and belief), national origin, citizenship, primary language, immigration status, physical disability (Including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics/information), age (40 or over), marital status, military and/or veteran status, sex (including parental status, pregnancy, childbirth, breastfeeding, and related medical conditions), reproductive health decision making, the person's use of cannabis off the job and away from the workplace, political orientation, or any other classification protected by federal, state, or local law or any combination of two or more characteristics stated herein. Please contact the Human Resources Department at least 5 working days before a scheduled examination if you require accommodation in the examination process. Medical disability verification may be required prior to accommodation.



Placer County is an equal opportunity employer and is committed to an active nondiscrimination program.

HUMAN RESOURCES DEPARTMENT
Equal Opportunity Employer
145 Fulweiler Avenue, Suite 200
Auburn CA 95603

(530) 889-4060
www.JobsAtPlacerCounty.com